



ICCB-L Screening Facility Training

- Personal protective equipment (PPE) requirements:
 - Wear appropriate gloves when working in the lab (latex and nitrile available).
 - Wear a lab coat at all times (you can borrow one from ICCB-L if you forget yours).
 - Wear closed toed shoes and clothing to the knee year round.
 - Wear safety glasses if appropriate for the work you are doing (available to borrow from ICCB-L).
- Abide by 'One Glove' rule when entering and exiting the room (no gloves on door handle, elevators etc.).
- As this is a BSL2 facility, gloves are to be worn when using computers and keyboards.
- Location of:
 - eye wash stations
 - safety showers
 - safety flip chart
 - fire extinguisher
 - fire alarm pull
- Location of spill kit and where to find contact information
- Do not** prop open lab doors!
- Do not** allow others to use your ID for access to the labs.
- Do not** bring other people to assist with work unless they have been trained by ICCB-L staff.
- No** eating (includes gum) or drinking in the labs; do not dispose of food items in lab trash!
- Lab storage: unlabeled items are subject to disposal without notice.
 - All items must be labeled LEGIBLY with full name of user, screen number, phone number, and date.
 - All reagent containers must also be labeled with full name of contents.
 - No cardboard is allowed on top shelves or anywhere in the cold room.
 - All items must be stored in proper area (flammable materials in cabinet, etc.).
- Centrifuge operation: use bucket covers if centrifuging tubes with aerosol hazard.
- Automated platform safety: keep back from the working envelope.
- Vacuum line use and safety (shut off vacuum line at tap when finished)
- Pasteur pipettes are not allowed in the screening facility.
- Do not** use "regular" trash bins for any hazardous or potentially hazardous waste.
- Biohazardous waste
 - Gray (BL1 and BL2) waste and red step cans: **NO LIQUIDS**, notify staff when 2/3 full.
 - Sharps containers (reusable): for contaminated broken glass. When 3/4 full, put red cap in and tell the staff. No plastic pipettes (use gray bins for plastic pipettes).
 - Broken glass boxes: uncontaminated glass only, no other waste. Please keep them away from the sink area so the boxes do not get wet!
 - Liquid waste: disinfect ≥ 20 minutes with 10% bleach before disposal down drain or into appropriate waste container. Do not leave waste containers in sink during disinfection.
- Chemical waste container: new label with hazard box checked and appropriate information.
- All instruments and surfaces should be tidied and cleaned appropriately after work is completed.
- Wash hands after removing gloves and before leaving lab.
- ICCB-L Lab Safety Handbook is available on our website

The staff are available Mon-Fri 7am-5pm. However, there are no staff in the labs on weekends and HMS holidays. Please check our website homepage for current notices.